



Los Angeles County AUDIT COMMITTEE

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August 25, 2004

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

COMMISSION REVIEW PROCESS – SUNSET REVIEW OF THE LOS ANGELES COUNTY AVIATION COMMISSION (ALL DISTRICTS AFFECTED) (3 VOTES)

IT IS RECOMMENDED THAT YOUR BOARD:

Extend the sunset review date for the Los Angeles County Aviation Commission to June 1, 2009.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION:

On December 1, 1994, the Audit Committee submitted its initial report in response to your Board's instruction to review the effectiveness of County commissions, committees and task forces defined under Chapters I and IV of the Los Angeles County Committee Book. Consistent with your Board's instructions, the Audit Committee is submitting the results of the evaluation of the Los Angeles County Aviation Commission (Commission) performed by the Auditor-Controller, and recommendations from the Audit Committee for further action by your Board.

The Commission advises the Board, Department of Public Works, and Regional Planning Department on matters relating to the promotion and growth of aviation, acquisition of airport sites, management and operation of airports and heliports, and compatible land uses around airports.

During the review period, the Commission's accomplishments included the following:

- Recommended to the Department of Public Works:
 1. The approval of projects at Whiteman Airport, such as diverting overhead hazardous power lines underground and constructing sewer and water lines.
 2. The reconstruction of a major water system at Fox Field.
 3. The construction of a new terminal/administration/restaurant building at El Monte Airport.
 4. An amendment to the new airport management contract with American Airports to lower aircraft fuel prices.

5. Security enhancements at all five airports prior to and in response to the September 11, 2001 tragedy.
- Promoted aviation by informing all individuals attending Commission meetings of the various projects the five County airports are undergoing and of the tours held for various schools and youth organizations.
 - Advise the Regional Planning Department on issues affecting County airports such as the proposed 44-unit condominium development to be constructed inside the base leg for Torrance Airport Runway 11 Right.

FISCAL/FINANCIAL IMPACTS:

The Commissioners meet monthly and are entitled to receive \$25 per meeting not to exceed 24 meetings each fiscal year. The Department of Public Work's Aviation Division estimates annual Commission expenditures of \$18,245 for staff support, stipends and other expenses.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

The Commission was created by Chapter 3.08 of the Los Angeles County Code, and continued pursuant to Board Order No. 9 of March 7, 1995. Board Order No. 20 of August 10, 1999 and Board Order No. 50 of August 17, 1999, Ordinance #99-0076.


The Commission consists of ten members, two from each Supervisorial district appointed by the Board of Supervisors.

IMPACT ON CURRENT SERVICES (OR PROJECTS):

The Commission's objectives for the coming period are as follows:

- Develop a strategy to maintain sufficient outside aircraft parking space at Whiteman Airport to meet the increasing demand.
- Initiate infrastructure improvements at Fox Field to allow further aircraft storage hanger construction.
- Continue to initiate security enhancements at all five airports.
- Promote private development of an industrial site at Whiteman Airport.

Respectfully submitted,


LOUISA OLLAGUE
Chairperson

LO:ml:kw

cc: Chief Administrative Officer
Commission Services
Executive Officer, Board of Supervisors
County Counsel
Auditor-Controller
Emergency Preparedness Commission for the County and Cities of Los Angeles



**COUNTY OF LOS ANGELES
DEPARTMENT OF AUDITOR-CONTROLLER**

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500 WEST TEMPLE STREET, ROOM 525
LOS ANGELES, CALIFORNIA 90012-2766
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J. TYLER McCAULEY
AUDITOR-CONTROLLER

July 23, 2004

TO: Audit Committee

FROM: J. Tyler McCauley *JTM*
Auditor-Controller

SUBJECT: **SUNSET REVIEW FOR THE LOS ANGELES COUNTY AVIATION
COMMISSION**

RECOMMENDATION

The Audit Committee recommend to the Board of Supervisors (Board) to extend the Los Angeles County Aviation Commission's sunset review date to June 1, 2009.

BACKGROUND

The Aviation Commission (Commission) was created by the Board pursuant to Chapter 3.08 of the Los Angeles County Code. The most recent renewal was approved by the Board at its August 10, 1999 meeting.

The Commission advises the Board, Department of Public Works, and Regional Planning Department on matters relating to the promotion and growth of aviation, acquisition of airport sites, management and operation of airports and heliports, and compatible land uses around airports.

The Commission consists of 10 members, two from each Supervisorial district. The Commissioners meet monthly and are entitled to receive \$25 per meeting. From January 1, 1999 to March 31, 2004 the Commission held 53 meetings with an average attendance of 6.6 (66%) members. The Department of Public Work's Aviation Division estimates annual Commission expenditures of \$18,245 for staff support, stipends, and other expenses.

JUSTIFICATION

The Commission advises the Board, Department of Public Works, and Regional Planning Department on issues relating to airports and aviation. During this review period, the Commission's accomplishments included the following:

"To Enrich Lives Through Effective and Caring Service"

- Recommended to the Department of Public Works:
 - The approval of projects at Whiteman Airport, such as diverting overhead hazardous power lines underground and constructing sewer and water lines.
 - The reconstruction of a major water system at Fox Field.
 - The construction of a new terminal/administration/restaurant building at El Monte Airport.
 - An amendment to the new airport management contract with American Airports to lower aircraft fuel prices.
 - Security enhancements at all five airports prior to and in response to the September 11, 2001 tragedy.
- Promoted aviation by informing all individuals attending Commission meetings of the various projects the five County airports are undergoing and of the tours held for various schools and youth organizations.
- Advised the Regional Planning Department on issues affecting County airports such as the proposed 44-unit condominium development to be constructed inside the base leg for Torrance Airport Runway 11 Right.

The Commission's objectives for the coming period are as follows:

- Develop a strategy to maintain sufficient outside aircraft parking space at Whiteman Airport to meet the increasing demand.
- Initiate infrastructure improvements at Fox Field to allow further aircraft storage hangar construction.
- Continue to initiate security enhancements at all five airports.
- Promote private development of an industrial site at Whiteman Airport.

Please call me if you have any questions.

JTM:DR:RD
Attachments

c: Violet Varona-Lukens, Executive Officer
Robin A. Guerrero, Chief, Board Operations
Jim Corbett, Manager, Commission Services
Roger L. Persons, Chair, Aviation Commission
Ted A. Gustin, DPW, Aviation Division

COMMISSION SUNSET REVIEW
LOS ANGELES COUNTY AVIATION COMMISSION
REVIEW COMMENTS

Mission. (Does the mission statement agree with the Board of Supervisors' purpose and expectations?)

Stated mission is as set forth in the ordinance creating the Commission.
CONCUR

Section 1. Relevancy. (Is the mission still relevant and in agreement with the Board of Supervisors' purpose and expectations?)

The Commission advises the Board, Department of Public Works, and Regional Planning Department on matters relating to the promotion and growth of aviation, acquisition of airport sites, management and operation of airports and heliports, and compatible land uses around airports. **RELEVANT**

Section 2. Meetings and Attendance. (Are required meetings held and is attendance satisfactory?)

The Commission meets monthly. From January 1, 1999 to March 31, 2004 the Commission held 53 meetings with an average attendance of 6.6 (66%) members. **SATISFACTORY**

Sections 3 and 4. Accomplishments and Results. (Are listed accomplishments and results significant?)

During the evaluation period, the Commission's accomplishments included the following:

- Recommended to the Department of Public Works:
 - The approval of projects at Whiteman Airport, such as diverting overhead hazardous power lines underground and constructing sewer and water lines.
 - The reconstruction of a major water system at Fox Field.
 - The construction of a new terminal/administration/restaurant building at El Monte Airport.
 - An amendment to the new airport management contract with American Airports to lower aircraft fuel prices.
 - Security enhancements at all five airports prior to and in response to the September 11, 2001 tragedy.

- Promoted aviation by informing all individuals attending Commission meetings of the various projects the five County airports are undergoing and of the tours held for various schools and youth organizations.
 - Advised the Regional Planning Department on issues affecting County airports such as the proposed 44-unit condominium development to be constructed inside the base leg for Torrance Airport Runway 11 Right.
- SIGNIFICANT**

Section 5. Objectives. (Are the objectives compatible with the mission and goals and relevant within the current County environment?)

The Commission's objectives for the coming period are as follows:

- Develop a strategy to maintain sufficient outside aircraft parking space at Whiteman Airport to meet the increasing demand.
 - Initiate infrastructure improvements at Fox Field to allow further aircraft storage hangar construction.
 - Continue to initiate security enhancements at all five airports.
 - Promote private development of an industrial site at Whiteman Airport.
- RELEVANT**

Section 6. Resources. (Are the resources utilized by the entity in support of the entity's activities warranted in terms of the accomplishments and results?)

Commission members receive a \$25 stipend for each meeting they attend. The Department of Public Work's Aviation Division estimates annual Commission expenditures of \$18,245 for staff support, stipends, and other expenses.

WARRANTED

Section 7. Recommendation.

EXTEND THE SUNSET REVIEW DATE FOR THE LOS ANGELES COUNTY AVIATION COMMISSION TO JUNE 1, 2009.

ATTENDANCE RECORD

Average Attendance per Meeting